

To be completed by Retail Trading Partner

1. Retail Trading Partner Information

Company Name

Company Address

Contact Name

Contact Phone

Contact email

2. Retail Trading Partner Bank Information

Bank Name

Bank Address

Contact Name

Contact Phone

Contact fax

3. Bank Account Number

4. Bank ABA Routing Number

5. Delivery Information Option - How do you want to receive information about your delivery?

If you checked Electronic or from your Bank, do you want item-level detail?

6. Authorization
Print Name Signature Date

Attach Retail Trading Partner Voided Check

[Click here to attach image of voided check](#)

To be completed by Wholesaler

1. Wholesaler Clearing Account at Bank of America

Clearing Account Title

Clearing Account Number

Contact email

3. Retailer ID Code
(2-20 alphanumeric; no spaces or punctuation)

4. Setup Type

2. Wholesaler ID Code
(WDnnnnnP)

5. Authorization
Print Name Signature Date